

Erasmus+ learning agreement – *Job shadowing/Courses and training/ Teaching assignments*
Mobility ID:
Project code:

Erasmus+ learning agreement

1. Purpose of the learning agreement

This learning agreement defines the conditions and expected outcomes of a learning mobility organized within the framework of the Erasmus+ programme. Parties in this agreement shall abide by the programme's rules and quality standards.

2. Information about the learning mobility

Field	School Education
Activity type:	Staff mobility- Courses and training
Mode:	Physical
Start date:	
End date:	

3. Parties to the learning agreement

The learning agreement is concluded between the participant in the learning mobility, the sending organisation and the hosting organisation.

3.1. Participant in the learning mobility

Full name:	
Address:	
Email:	
Phone number(s):	

3.2. Sending organisation

Organisation name:	
Address:	



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3.3. Hosting organisation

Organisation name:	Erasmus Mobility Academy
Address:	Cumhuriyet Mah. 1637 Sk. Yaşar Şahin Apt. No:3/2, Yenişehir/Mersin, Türkiye
Activity venue	

4. Learning context

For staff in school education

At the sending organisation, the participant is currently working in the following capacity:	
Job title:	
Main tasks:	

5. Learning outcomes

The parties have agreed that the following learning outcomes should be achieved during the learning mobility:

Outcome 1: Understanding and Addressing ASD and ADHD in the Classroom	
Relevant subject, skill or competence:	Inclusive pedagogy and special educational needs
Description:	Participants will develop inclusive teaching strategies to understand and respond to the individual learning needs of students with Autism Spectrum Disorder (ASD) and Attention Deficit Hyperactivity Disorder (ADHD), building on classroom management and student-centered approaches.

Outcome 2: Individualized Lesson Planning
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Relevant subject, skill or competence:	Individualized instructional design
Description:	Participants will be able to create individualized lesson plans and Individualized Education Plans (IEPs) using cognitive-behavioral techniques and student-centered methods, tailored to the specific needs of students with ASD and ADHD.

Outcome 3: Digital Tools for Inclusive Learning

Relevant subject, skill or competence:	Digital and assistive teaching tools
Description:	Participants will learn to use digital tools, learning management systems, and assistive technologies (such as ClassDojo, Seesaw, and Google Classroom) to support the learning processes and create effective learning environments for students with ASD and ADHD.

Outcome 4: Promoting Inclusive Classroom Environments

Relevant subject, skill or competence:	Inclusive classroom culture and Erasmus+ alignment
Description:	Participants will be equipped to promote inclusive classroom environments that align with the Erasmus+ Programme's priorities on inclusion and diversity, fostering effective communication, collaboration, and support for students with ASD and ADHD.

6. Learning programme and tasks

To achieve the agreed learning outcomes, the participant will complete the following activities and tasks during their mobility activity.

Activity/task 1: Introduction to Autism Spectrum Disorder and Attention Deficit Hyperactivity Disorder

Description:	Through an awareness-building icebreaker and interactive sessions, participants will learn the key concepts, symptoms, and learning impacts of ASD and ADHD, and explore inclusive classroom management strategies. The day
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	concludes with a project simulation in which participants draft Individualized Education Plans (IEPs) for students with ASD and ADHD.
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Activity/task 2: Classroom Management Strategies and Cognitive-Behavioral Approaches

Description:	Participants will exchange classroom challenges and solutions, then examine how cognitive-behavioral techniques can be applied to support students with ASD and ADHD, including behavior management and student support strategies, followed by project presentations and feedback.
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Activity/task 3: Digital Tools and Assistive Technologies

Description:	Participants will discuss digital solutions for ASD/ADHD learners and explore how tools such as ClassDojo, Seesaw, and Google Classroom, along with assistive technologies, can support individualized education, followed by project presentations and feedback.
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Activity/task 4: Collaboration and Interaction in Inclusive Classrooms

Description:	Through a collaborative task and focused sessions on communication strategies, participants will practice methods for effective communication and group work to strengthen classroom interaction for students with ASD and ADHD, culminating in group project presentations.
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Activity/task 5: Course Evaluation and Certification Ceremony

Description:	Participants reflect on their learning, discuss opportunities for collaboration on Erasmus+ projects focused on inclusive education, and receive their course completion certificates.
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7. Monitoring, mentoring and support during the activity

7.1. Responsible persons at the hosting organisation

The following person(s) at the hosting organization are tasked with introducing the participant to their activities and tasks at the hosting organization, providing practical support, monitoring their learning progress, supporting them to achieve the expected learning outcomes, and helping them to integrate into the daily routines and the social context at the hosting organization.

Full name:	
Job title:	
Email:	
Phone number(s):	
Responsibilities:	• Welcoming and orienting the participant upon arrival at the host organisation. • Introducing the participant to the course programme, trainers, and daily schedule. • Providing the training activities described in the agreed course programme. • Providing practical information and support throughout the mobility. • Facilitating the participant's active involvement in the course activities and learning process. • Recording attendance and issuing the Certificate of Attendance upon successful completion of the course. • Cooperating with the sending organisation regarding any issues related to the participant's mobility, where necessary.

Full name:	
Job title:	Second contact person
Email:	
Phone number(s):	
Responsibilities:	The whole organization



7.2. Responsible persons at the sending organization

The following person(s) at the sending organisation are tasked with following the participants' progress and providing content or practical support from the side of the sending organisation.

Full name:	
Job title:	
Email:	
Phone number(s):	
Responsibilities:	

7.3. Accompanying persons

The following person(s) will accompany the participant during their mobility period:

Not applicable

7.4 Mentoring and monitoring arrangements

As a minimum, the monitoring and mentoring arrangements will include the following activities:

Activity 1 – Consultations between the mentors at the hosting and sending organisation, and between the participant and the two mentors.

Activity 2 – Scheduled dialogues between the participant and the hosting organisation's mentor throughout the course.

Activity 3 – Periodical reviews of the learning outcomes and completed tasks, with consultations between the mentors at the hosting and sending organisation.

8. Evaluation of learning outcomes

After the mobility activity, the participant's learning outcomes will be assessed in the following way:

Evaluation format:

The learning outcomes will be evaluated through the following formats:

- Observation of the participant's engagement, participation, and contribution during the course activities.
- Completion of practical activities, collaborative tasks, and learning exercises included in the course programme.
- Reflection and feedback activities carried out during the course.
- Certificate of Attendance issued by the hosting organisation upon successful completion of the course.

Evaluation criteria:

- Level of understanding of ASD and ADHD and their impact on learning processes (Outcome 1)
- Ability to design individualized lesson plans and IEPs using cognitive-behavioral and student-centered methods (Outcome 2)
- Demonstrated ability to select and apply digital tools and assistive technologies for students with ASD and ADHD (Outcome 3)
- Quality of the Individualized Education Plan developed during Activity/task 1 and the classroom management projects presented in Activity/task 2-4
- Active participation in group work, role-playing, and problem-solving exercises throughout the programme
- Capacity to reflect on and transfer inclusive practices to the sending school environment (Outcome 4)

Evaluation procedures:

The participant's learning progress will be observed throughout the course through participation in learning activities, practical exercises, discussions, and collaborative tasks. Feedback will be provided by the trainers during the course whenever appropriate. Upon successful completion of the mobility activity, the hosting organisation will issue a Certificate of Attendance confirming the participant's participation in the course. Where applicable, the sending organisation may use the documentation provided by the hosting organisation for the recognition of the learning outcomes achieved during the mobility.

9. Recognition of learning outcomes

After the mobility activity, the participant's learning outcomes will be assessed in the following way:



Recognition conditions:

Recognition of the learning outcomes will be based on the documentation provided by the hosting organisation, including attendance records, the course programme, and the Certificate of Attendance.
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Recognition procedures:

The sending organisation will be responsible for recognising the learning outcomes achieved during the mobility, in accordance with its internal procedures and the documentation provided by the hosting organisation.

Recognition documentation:

The following documents may be used for the recognition of the learning outcomes:

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| <ul style="list-style-type: none">- Certificate of Attendance issued by the hosting organisation.- Course Programme provided by the hosting organisation.- Europass Mobility document (where applicable).- Any additional documentation required by the sending organisation. |
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10. Reintegration at the sending organisation

Not applicable

11. Additional provisions

Not applicable



12. Signatures

The signatories confirm that they understood and approve the content of this agreement.

Participant	
Full name:	
Date and place:	
Signature:	

For sending organisation	
Full name:	
Position:	
Date and place:	
Signature:	

For hosting organisation	
Full name:	
Position:	
Date and place:	
Signature:	